**Responsible to:** Head Counselor

**Function:** Assume full responsibility for all the campers in assigned cabin 24 hours a day. This includes constant supervision of each camper. Identify and meet the needs of each assigned individual.

**Specific Responsibilities**

1. Provide Positive and Enthusiastic Oversight to Activities and Supervision for Campers
   1. Activities
      1. Keep campers busy in constructive activity.
      2. Help cambers plan activities in advance by filling out a cabin activity schedule on the first day of camp.
      3. Accompany and carefully supervise the campers in all activities.
      4. Provide campers with a well-rounded experience, giving special emphasis to unique, outdoor activities.
   2. Health & Wellness Related
      1. Report all accidents and medical problems to the Health Officer.
      2. Help alleviate camper discomfort whenever possible.
      3. Watch each camper carefully for deviations for good health and sanitary practices. Instruct campers to brush their teeth, to wash hands before meals and after using the bathroom and to take periodic showers.
      4. Make a daily inspection of camper clothing and bedding. Do not embarrass a child for bed-wetting since it is often symptomatic of an emotional problem. Take immediate steps to change the sheets or air out the sleeping bag. Notify the Health Officer so he/she can launder the item(s).
      5. Report any suspicions of child abuse to the Director of Programs or Summer Program Specialist.
      6. Thoroughly clean and inspect your cabin daily. Maintain the area outside your cabin.
   3. Supervision and Discipline
      1. Maintain a firm but loving discipline over your campers. Offer praise and encouragement as recognition for good behavior.
      2. Collect all medicine, knives, candy, TV's, cell phones, flashlights, matches, radios, money, etc. Items will be picked up by the Head Counselor on the first day of each session.
      3. Serve as nighttime supervision “Bulldog” as assigned, ensuring camper safety.
2. Teach and role model positive Christian behavior.
   1. Set an example of promptness to activities and meals. Anticipate the bell and run when late.
   2. Teach campers to integrate Christianity and real-life experience.
   3. Set an example of politeness and manners.
   4. Teach campers to respect and protect the environment.
   5. Teach campers to live with each other and to respect each other's property.
   6. Encourage racial and intercultural understanding.
3. Maintain a journal to record camper achievements throughout each session. The journal will be submitted to the Head Counselor at the end of each session.

**Other Camp Responsibilities**

1. Teach classes in the afternoon.
2. As assigned, take swim duty.
3. Participate in developing a chapel presentation which will be presented to the campers each session.

**Essential Functions**

1. Ability to communicate and train staff and campers in safety regulations and emergency procedures.
2. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
3. Ability to communicate and work with groups participating, and provide necessary instruction to campers and staff.
4. Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
5. Cognitive and communication abilities to plan and conduct the activity to achieve camper development objectives.
6. Physical ability to respond appropriately to situations requiring rescuing a child.
7. Cognitive and communication abilities to supervise and lead peers and campers including emergencies.
8. Ability to follow state health, fire, and ACA regulations.
9. Physical strength to carry children.
10. Ability to possess strength and endurance required to maintain constant supervision of campers.

**Qualifications**

1. Minimum age of 18 years.
2. High School Diploma and one year work or college experience.
3. Experience working with school-age children.